



# PHILIPPINE RETAILERS ASSOCIATION

*The Pulse and Voice of the Philippine Retail Industry*

## MEMBERSHIP APPLICATION FORM (ASSOCIATE MEMBER)

Date of Application: \_\_\_\_\_

### I. GENERAL INFORMATION

Complete Name of Company: \_\_\_\_\_

Business Address (Pls. don't use PO Box No.):  
\_\_\_\_\_  
\_\_\_\_\_

Telephone no/s.: \_\_\_\_\_ Fax no/s.: \_\_\_\_\_

Company E-mail: \_\_\_\_\_

Year Established / Incorporated: \_\_\_\_\_ Fiscal Year: \_\_\_\_\_

- Would you like to hyperlink with the PRA website?  YES  NO

Website: \_\_\_\_\_

- What made you decide to become a member of the PRA? (This must be filled up)

\_\_\_\_\_  
\_\_\_\_\_

*\*\* PRA announcements and circulars will be sent through email, fax and mail.*

### II. INFORMATION ABOUT YOUR COMPANY

Type of Organization (Pls. tick one)

- Partnership
- Corporation
- Single Proprietorship
- Others (Pls. specify): \_\_\_\_\_

Business Line (Pls. tick applicable)

- Manufacturer
- Importer / Trader
- Supplier
- Service provider
- Technology
- Hardware and Software
- Shopping Center / Malls
- POS provider
- Logistics / Supply Chain
- Digital Marketing / Online
- E-commerce
- Telecom
- others (if not specified): \_\_\_\_\_

Brief Description of your company and/or Products & Services:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List of 1-2 Clients for reference: (preferably retail)

\_\_\_\_\_

Number of Employees: Regular: \_\_\_\_\_ Contractual: \_\_\_\_\_



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Paid-up Capital: \_\_\_\_\_

| Authorized Capitalization<br>(Tick whichever is applicable) |
|---|
| <input type="checkbox"/> P50 Million and below              |
| <input type="checkbox"/> Above P50 Million                  |

### III. FOR BACKGROUND CHECKING

- Bank references:

| BANK | BRANCH |
|------|--------|
| 1.   |        |
| 2.   |        |
| 3.   |        |

- Membership in Other Associations / Organizations:

- Officers (For multinational companies, pls. Indicate only your Philippine-based officers)

Chairman: \_\_\_\_\_ Email: \_\_\_\_\_

Mobile no.: \_\_\_\_\_

President: \_\_\_\_\_ Email: \_\_\_\_\_

Mobile no.: \_\_\_\_\_

CEO / COO: \_\_\_\_\_ Email: \_\_\_\_\_

Mobile no.: \_\_\_\_\_

General Manager: \_\_\_\_\_ Email: \_\_\_\_\_

Mobile no.: \_\_\_\_\_

- Does the company have any pending civil or criminal case?

Yes (Please elaborate) \_\_\_\_\_

No

### IV. REPRESENTATION IN THE ASSOCIATION

1. For purposes of continuity of membership, the President or Owner of the company should be the automatic Official Representative.

2. For MULTINATIONAL COMPANIES/ FOREIGN- BASED COMPANIES, the Official Representative is the highest officer in the Philippine office

3. All fields below must be COMPLETELY FILLED OUT. Incomplete fields will not be processed.

Official Representative (OR): \_\_\_\_\_ Designation: \_\_\_\_\_

Email: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Alternate Representative (AR): \_\_\_\_\_ Designation: \_\_\_\_\_

Email: \_\_\_\_\_ Cell phone: \_\_\_\_\_



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HR Manager: \_\_\_\_\_ Designation: \_\_\_\_\_

Email: \_\_\_\_\_ Cell phone: \_\_\_\_\_

- Other contact person

Full name: \_\_\_\_\_ Designation: \_\_\_\_\_

Email: \_\_\_\_\_ Cell phone: \_\_\_\_\_

**Kindly tick the items below and affix your signature above your name.**

- I hereby confirm that the above information is true and correct.
- I consent to the processing of the information provided, for PRA membership approval.
- Once approved as PRA member, I consent to the processing of my basic information, indicated below to be used by PRA for communication, promotions, invitations, updates and be connected to fellow PRA members:
  1. Full Name of Official Representative and/or Alternate Representative
  2. Company Name
  3. Company Address
  4. Company Contact details, landline, mobile no. and email address

**APPLICATION AUTHORIZED BY:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Designation: \_\_\_\_\_ Date: \_\_\_\_\_

**V. DOCUMENTS SUBMITTED**

*To facilitate processing of membership, kindly submit the complete documents together with this application form. Please know that INCOMPLETE applications will not be processed.*

- SEC or DTI Registration
- Company Profile
- By Laws and Articles of Inc.
- Latest BIR Stamped Financial Statement
- BIR 2303

----- (FOR PRA USE ONLY) -----

Date Received by PRA Secretariat: \_\_\_\_\_  Original  Fax

Received by: \_\_\_\_\_

Recommended/Endorsed by: \_\_\_\_\_

Action Taken:  Approved  Disapproved

Date Accepted: \_\_\_\_\_

**Membership Dues:**      Membership Fee: P 10,000.00 (one time assessment - 1ST YEAR ONLY)  
 Annual Dues      : P \_\_\_\_\_ (depends on the capitalization) \*\*GSR  
 Total                : P \_\_\_\_\_